

SUMMARY RESUMÉ

WAYNE JARMAN

E-MAIL jarmanwayne@hotmail.com

RECENT EXPERIENCE

APRIL 1994 TO PRESENT

Self-Employed as a Director of AWL Systems Pty Ltd, consulting and contracting in the areas of :-

Supply,
Mechanical Engineering,
Training, and
Commercial & Industrial Photography / Video.

Coal & Allied

- Trainer for the Implementation of Ellipse.
- Providing Software Training (Ellipse) and Computer User Support, as required, training at all CNA sites.
- Project Team member, training developer and trainer for the Warkworth Ellipse Implementation.
- Ellipse data entry for Hunter Valley CHPP.
- Project Team member, information session developer and information session presentation for the Charlton Project (amalgamating Mount Thorley and Warkworth mines).
- Development and presentation of an information session on the revised Requisition and Invoice Approval system.
- Maintenance Procedures for Offline Inspections of Equipment - review and redesign for HVCPP.
- Ellipse Master Data (MSTs, Standard Jobs, Instruction Sheets) responsibility for HVCPP.
- Condition Monitoring Team support.
- Support for ABS (Aligning Business Systems) Project.
- SAP Master Data (Tactics, Standard Jobs, Instruction Sheets) responsibility for HVCPP.
- General support for the Reliability Team and Maintenance Planner / Scheduler Team at HVCPP.
- Maintenance Planner / Scheduler for Infrastructure at Hunter Valley Operations. (SAP Software)

Anglo Coal

Drayton Coal Pty Ltd

Providing Consultancy support to the Supply team and Maintenance team.

Responsibilities :-

- Working with the Supply Manager on the development of a team approach by the Supply personnel.
- Representing the Supply Manager at Supply Special Interest Group (SIG) Meetings.
- A member of the project team on three separate occasions of Business Systems Software implementations (Wilson System to TODAY software, TODAY system upgrade and TODAY software to MIMS Software).
- A member of a system development team created to review and detail software modifications, co-ordinate with the Software Company during the modification process and to quality test and implement the modified software.
- Providing Software Training, information sessions and Computer User Support as required. **(This support extended to cover Capricorn Coal, Callide Coal and Moranbah in Queensland.)**
- Documenting Supply Processes from High Level Processes and Maps to detailed Procedures.
- Supporting the Maintenance Team in document control of their Preventative Maintenance System.
- Developing LinkOne books and providing general LinkOne maintenance.

Dartbrook Mine

Responsibilities :-

- Developing and Presenting training in the Mine Compliance Assurance System, CoalMIS Operational Reporting and Ellipse Work Orders.
- Creating Ellipse Standard Jobs and Maintenance Scheduled Tasks for the Mine Compliance Assurance System.
- Auditing equipment for the CHPP – Filter Presses, Flocculant Farm and Flotation Plant. Entering equipment into the Ellipse Equipment Register. Creation of Standard Jobs and Maintenance Scheduled Tasks for the 'new' equipment. Creation of Standard Jobs, Maintenance Scheduled Tasks and Walk-around Inspections of various CHPP areas.
- Survey and update of CHPP Confined Spaces Register.
- Ellipse Work Order Training.

OneSteel

Responsibilities :-

- Reviewing the function and effectiveness of the Rod Mill Logistics Team and developing a report that provided a future vision for the Team and tasks to achieve that vision.

Xstrata

Responsibilities :-

- Developing and Presenting Pulse training for the Pulse implementation at Newlands Coal.

BHP Billiton

Responsibilities :-

- Developing SAP training notes at Mt Arthur Mine.

Power Serve

Responsibilities :-

- Developed a Marketing / Induction DVD of the Power Serve operations.

RZM

Responsibilities :-

- Developing and Presenting training courses:
 - Training Small Groups.
 - Staff Appraisal.

K&C Harris

Responsibilities :-

- Developed a Marketing DVD of the K&C Harris Manufacturing / Retailing operation.

PAST EXPERIENCE

- 1992 - 1994** **Purchasing Officer** with Drayton Coal Pty Ltd.
- 1990 - 1992** **Assistant Purchasing Officer** with Drayton Coal Pty Ltd.
- 1986 - 1990** **Cataloguing Clerk** with Elcom Collieries Pty Ltd.
- 1984 - 1986** **Mechanical Technician** with Hexham Hydraulic Services.
- 1980 - 1983** **Technical Assistant** with No.2 Bloom Mill, B.H.P., Newcastle.

EDUCATION

- * Mechanical Engineering Certificate.
- * Purchasing and Supply Officers Course.
- * MRP and Master Planning - A.P.I.C.S. Certification Modules.
(Australasian Production & Inventory Control Society).
- * Contracts Management subject. (High Distinction).
(University of Central Queensland).
- * Introduction to Business Computing subject. (High Distinction).
(University of Central Queensland).
- * Small Business Management Course.
- * Film and Television for Education and Industry.
(Newcastle Technical College / ABC).
- * Train the Trainer, 1992
- * Effective Negotiation, 1992
- * Dale Carnegie Management Course, 1993
- * Workplace Assessor Course, 2001

OTHER ACTIVITIES

- 1982 - 2005** Justice of the Peace.
- 1985 - 2006** Member of the Australian Institute of Purchasing and Materials Management (M.A.I.P.M.M.). [Now C.I.P.S.]
1989 - Secretary Newcastle & Hunter Branch.
1990 - Chairman Newcastle & Hunter Branch.
1991 - Committee Member Newcastle & Hunter Branch.
- 1989 - Present** Technician Member of the Institute of Mining Electrical and Mining Mechanical Engineers (I.M.E.M.M.E.).
[Renamed: Mining Electrical and Mining Mechanical Engineers Society (M.E.M.M.E.S)].
1990 - 1992 Committee Member of Newcastle Branch.
- 1989 - 2002** Member of Toastmasters.
1990 - Competent Toastmaster (CTM).
1992 - Club President
1993 - Able Toastmaster (ATM).
1993 - Coordinated Public Speaking Course.
1993 - Coordinated Youth Leadership (School) Courses.